

# Rhondda Cynon Taf County Borough Council

*Cyngor Bwrdddeistref Rhondda Cynon Taf*

## Governing Body of Gelli Primary School

*Bwrdd Llywodraethwyr Ysgol Gynradd Y Gelli*



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Ystradyfodwg,  
Pentre, CF41 7PX

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**The Past We Inherit The Future We Shape – Etifeddwn Y Gorffennol Lliniwn Ein Dyfodol**

## Report to Parents

### *Adroddiad I Rbieni*

This report is a summary of the steps taken by the Governing Body in the discharge of its functions.

#### **1. Clerk to the Governing Body**

The Clerk to the Governing Body is Mr Mike Keating Director of Education and Lifelong Learning, Ty Trevithick, Abercynon, Mountain Ash, CF45 4UQ.

#### **2. Chairperson of the Governing Body**

The Chairperson of the Governing Body is Mr. Graham Dunn

#### **3. Members of the Governing Body**

The following people are currently members of the Governing Body.

| Name             | Category of Governor | Appointed By       | Retirement Date |
|------------------|----------------------|--------------------|-----------------|
| Mr. Graham Dunn  | LEA                  | Council Members    | 20/01/2010      |
| Cllr. Paul Canon |                      |                    | 20/01/2010      |
| Mr. C. Wheeler   |                      |                    | 23/4/2013       |
| Mrs. V Adams     | Community Governors  | Governing Body     | 6/9/2009        |
| Mrs. D Griffiths |                      |                    | 6/12/2010       |
| Vacant           |                      |                    |                 |
| Mrs. G. Mullins  | Parent               | Parents            | 14/10/2012      |
| Mrs. A Smith     |                      |                    | 14/10/2012      |
| Mrs. A. Kelly    |                      |                    | 14/10/2012      |
| Mrs K Jones      |                      |                    | 14/10/2012      |
| Mrs. S. Owen     | Teacher              | Teaching Staff     | 25/2/2012       |
| Mrs. L Johnson   | Staff                | Non Teaching Staff | 21/5/2010       |
| Mr. D. C. Jones  | Head teacher         |                    |                 |

When fully constituted this governing body is made up as follows

|                             |   |
|-----------------------------|---|
| <b>LEA Representatives</b>  | 3 |
| <b>Parent Governors</b>     | 4 |
| <b>Staff Representative</b> | 1 |
| <b>Head teacher</b>         | 1 |

|                            |    |
|----------------------------|----|
| <b>Community Governors</b> | 3  |
| <b>Teacher Governor</b>    | 1  |
| <b>Minor Authority</b>     | na |
| <b>Total</b>               | 13 |

#### **4. Election of Parent Governors**

The next election of parent governors is due on 14/10/2012.

If however a Parent Governor should resign before this date arrangements will be made to hold an election at the appropriate time.

#### **5. Financial Statement – Period Covered 2008 - 2009**

Enclosed, as appendix A is a copy of the School's Financial Statement for the Financial Year 2008/9.

Information on the 2009/10 budget will be available at the meeting.

#### **6. School Prospectus**

The School Prospectus is updated annually to include any changes required by the Welsh Assembly Government or other related bodies. A copy of the prospectus is generally issued to parents whose children are starting school for the first time or transferring from Infant to Junior or Primary to Comprehensive School. An electronic version of the current school prospectus can be viewed or downloaded from the school website – [www.gelliprimaryschool.org.uk/prospectus.htm](http://www.gelliprimaryschool.org.uk/prospectus.htm)

Parents have been informed if any amendments were made to the existing prospectus.

#### **7. Post Inspection Action Plan**

Governors were responsible for drawing up an Action Plan to address the key issues raised by Inspectors following the most recent external Inspection of the School in May 2004. This post inspection plan has been addressed in subsequent annual School Development Plans and has been monitored and evaluated annually. Further detailed information on the progress made will be given at the meeting if required.

The areas identified as key issues in the previous inspection were –

- improve standards in the key skills of speaking and information and communication technology;
- improve standards in speaking in English, information technology in both key stages, and Welsh in Key Stage 2 through ensuring that there is clear progression in the development of language patterns in Welsh through the school and that these are reinforced consistently through using oral Welsh in everyday situations;
- ensure that self-evaluation is focused and purposeful and used effectively to plan future development;
- ensure that senior staff have a clear-cut management role;
- monitor learning and teaching more effectively in the foundation subjects;
- improve the quality and content of collective worship.

#### **8. Term Dates and Holidays 2009/2010 Academic Year**

| <b>Term</b>        | <b>Term Begins</b>       | <b>Half Term Starts</b> | <b>Half Term Ends</b> | <b>Term Ends</b>       |
|--------------------|--------------------------|-------------------------|-----------------------|------------------------|
| <b>Autumn 2009</b> | Wednesday<br>2 September | Monday<br>26 October    | Friday<br>30 October  | Tuesday<br>22 December |
|                    | 75 Days                  |                         |                       |                        |
| <b>Spring 2010</b> | Monday<br>4 January      | Monday<br>15 February   | Friday<br>19 February | Friday<br>26 March     |
|                    | 55 Days                  |                         |                       |                        |
| <b>Summer 2010</b> | Monday<br>12 April       | Monday<br>31 May        | Friday<br>4 June      | Monday<br>19 July      |
|                    | 65 Days                  |                         |                       |                        |
| Total 195          |                          |                         |                       |                        |

**May Day Bank Holiday – Monday 3rd May 2010**

With regard to term ending **Monday 19 July 2010** this will be a designated INSET Day for ALL LA maintained schools. The remaining four INSET days to be taken will be at the discretion of each individual school. Details of these appear on the school website, posted on information boards around school and delivered to home via pupil post.

Any closure(s) for election purposes to be balanced during the academic year.

**The School day is as follows.**

| Morning  | Afternoon   |           |
|--|-------------|-----------|
| 9.00 a.m.<br>(Children are admitted at 8.50 a.m. unless attending Breakfast Club)<br>The lunch break is held between 12 noon and 1.00 p.m. | Nursery     | 3.00 p.m. |
|  | Key Stage 1 | 3.10 p.m. |
|  | Key Stage 2 | 3.15 p.m. |

**9. Community Focused Schools**

A community-focused school is one that: ‘provides a range of services and activities, often beyond the school day, to help meet the needs of its pupils, their families and the wider community. Across Wales many schools already provide some community services including adult education, study support, ICT facilities and community sports programmes’.

The development of community-focused schools is not just a short-term project or initiative, but a real opportunity for schools and communities to work together in new ways for the future benefit of children, young people and adults.

At our school we have –

- **Breakfast Club** – Children have the opportunity to attend a Breakfast Club supported by Catering Direct staff and subsidised by Welsh Assembly Government.
- **After School Clubs** – There is a pre school link up club which invites prospective pupils and parents / carers can experience play activities to assist successful integration to school. After school clubs for Reception to Year 6 pupils in Art, various Physical Education clubs run in conjunction with our commitment to the Cluster Physical Education in School Sports (PESS) initiative and Dragon Sports initiative. There are also clubs supporting homework, the performing arts and environmental activities.
- **E3+** - The Cluster Worker and E3+ team at Treorchy Comprehensive School are developing opportunities for pupils to participate in this initiative.
- **Children’s University and Kids College** – Each child attending our pre and after school initiatives is registered with the LA supported initiative. They receive accreditation and are able to qualify for incentive awards offered.

**10. Review of School Policies**

The school has a large number of Policy documents covering both curriculum and non-subject areas. These are constantly being reviewed and updated to incorporate changing trends and legislation. Further information is available from the Head teacher and on the school website.

**11. Special Educational Needs**

The School’s Policy for the Assessment of and Provision for, pupils with special educational needs is summarised as follows:

- The School’s policy for the identification, assessment and provision for pupils with Special Educational Needs is consistent with the requirements of the Special Educational Needs Code of Practice for Wales issued by the Welsh Assembly Government in January 2002.
- The School’s Special Needs Co-ordinator (SENCO) works closely with all other members of staff to ensure that individual educational plans are developed and implemented to meet the needs of all pupils.

- The SENCO also liaises with all members of staff, to ensure that the progress of all pupils is regularly monitored and assessed and to ensure that each pupil reaches his or her potential.

During the 2008-2009 academic year, on the date of the PLASC census:

- **28** pupils were on School Action/Early Years Action.
- **6** pupils were on School Action Plus/Early Action Plus (including those with Notes in Lieu).
- **No** pupils were undergoing Statutory Assessment.
- **No** pupils had statements of Special Educational Needs.

During the 2008-2009 financial year **£ 1430.00** was allocated to meet the needs of pupils with Special Educational Needs through the school's formula funding. In addition, the Local Education Authority provided additional support (including peripatetic teaching and non-teaching support) for 5 pupils at School Action Plus.

The following changes were instigated as a result of a newly appointed SENCO reviewing policy during the 2008-2009 academic year.

- New Individual Education Plans (IEP's) which involves the children and staff writing targets together.
- IEP's are displayed in every classroom. Children and staff use IEP's as a working document.
- New filing system for filing each child's record has been established.
- Training from SENCO, teacher and non-teaching staff has been identified in speech and language, supporting mathematical development and Autistic Spectrum awareness.
- Leaflets and booklets have been distributed to staff to support behaviour training and awareness.
- Portrait pictures of pupils and their targets are stored in the front of class attendance registers for staff to view. This has been beneficial to supporting visiting teachers in implementing SEN strategies with children.

## **12. National Curriculum Assessment Results for Key Stage 1/2 Pupils**

Enclosed is a breakdown of the National Curriculum Assessment Results for the 2008/9 Academic Year.

| <b>English Key Stage 1</b>     | <b>N</b> | <b>D</b> | <b>W</b> | <b>1</b> | <b>2</b> | <b>3</b> | <b>2+</b> |
|--------------------------------|----------|----------|----------|----------|----------|----------|-----------|
| Boys TA                        | 0        | 0        | 0        | 30       | 70       | 0        | 70        |
| National TA                    | 0        | 0        | 0        | 17       | 62       | 16       | 78        |
| Girls TA                       | 0        | 0        | 0        | 40       | 60       | 0        | 60        |
| National TA                    | 0        | 0        | 0        | 1        | 7        | 64       | 24        |
| All pupils TA                  | 0        | 0        | 0        | 33       | 67       | 0        | 67        |
| National TA                    | 0        | 0        | 4        | 14       | 63       | 19       | 82        |
| <b>Mathematics Key Stage 1</b> | <b>N</b> | <b>D</b> | <b>W</b> | <b>1</b> | <b>2</b> | <b>3</b> | <b>2+</b> |
| Boys TA                        | 0        | 0        | 0        | 30       | 70       | 0        | 70        |
| National TA                    | 0        | 0        | 3        | 12       | 62       | 23       | 85        |
| Girls TA                       | 0        | 0        | 0        | 40       | 60       | 0        | 60        |
| National TA                    | 0        | 0        | 1        | 10       | 69       | 28       | 89        |
| All pupils TA                  | 0        | 0        | 0        | 33       | 67       | 0        | 67        |
| National TA                    | 0        | 0        | 2        | 11       | 65       | 17       | 82        |
| <b>Science Key Stage 1</b>     | <b>N</b> | <b>D</b> | <b>W</b> | <b>1</b> | <b>2</b> | <b>3</b> | <b>2+</b> |
| Boys TA                        | 0        | 0        | 0        | 0        | 100      | 0        | 70        |
| National TA                    | 0        | 0        | 2        | 10       | 64       | 24       | 88        |
| Girls TA                       | 0        | 0        | 0        | 40       | 60       | 0        | 60        |
| National TA                    | 0        | 0        | 1        | 7        | 69       | 23       | 92        |
| All pupils TA                  | 0        | 0        | 0        | 13       | 87       | 0        | 87        |
| National TA                    | 0        | 0        | 2        | 9        | 66       | 23       | 90        |

| <b>English Key Stage 2</b>     | <b>N</b> | <b>D</b> | <b>W</b> | <b>1</b> | <b>2</b> | <b>3</b> | <b>4</b> | <b>5</b> | <b>4+</b> |
|--------------------------------|----------|----------|----------|----------|----------|----------|----------|----------|-----------|
| Boys TA                        | 0        | 0        | 0        | 0        | 0        | 13       | 69       | 13       | 81        |
| National TA                    | 0        | 0        | 1        | 1        | 4        | 19       | 53       | 23       | 75        |
| Girls TA                       | 0        | 0        | 0        | 0        | 0        | 38       | 25       | 38       | 63        |
| National TA                    | 0        | 0        | 0        | 0        | 2        | 12       | 51       | 35       | 85        |
| All pupils TA                  | 0        | 0        | 0        | 0        | 4        | 21       | 54       | 21       | 75        |
| National TA                    | 0        | 0        | 1        | 1        | 3        | 16       | 51       | 29       | 80        |
| <b>Mathematics Key Stage 2</b> | <b>N</b> | <b>D</b> | <b>W</b> | <b>1</b> | <b>2</b> | <b>3</b> | <b>4</b> | <b>5</b> | <b>4+</b> |
| Boys TA                        | 0        | 0        | 0        | 0        | 6        | 6        | 69       | 19       | 88        |
| National TA                    | 0        | 0        | 1        | 1        | 3        | 15       | 49       | 31       | 80        |
| Girls TA                       | 0        | 0        | 0        | 0        | 0        | 38       | 50       | 13       | 63        |
| National TA                    | 0        | 0        | 0        | 0        | 2        | 14       | 54       | 29       | 83        |
| All pupils TA                  | 0        | 0        | 0        | 0        | 4        | 17       | 63       | 17       | 79        |
| National TA                    | 0        | 0        | 1        | 1        | 3        | 15       | 51       | 24       | 81        |
| <b>Science Key Stage 2</b>     | <b>N</b> | <b>D</b> | <b>W</b> | <b>1</b> | <b>2</b> | <b>3</b> | <b>4</b> | <b>5</b> | <b>4+</b> |
| Boys TA                        | 0        | 0        | 0        | 0        | 0        | 19       | 75       | 6        | 81        |
| National TA                    | 0        | 0        | 1        | 1        | 2        | 13       | 52       | 31       | 84        |
| Girls TA                       | 0        | 0        | 0        | 0        | 0        | 38       | 38       | 25       | 63        |
| National TA                    | 0        | 0        | 0        | 0        | 1        | 10       | 56       | 32       | 88        |
| All pupils TA                  | 0        | 0        | 0        | 0        | 0        | 25       | 63       | 13       | 75        |
| National TA                    | 0        | 0        | 1        | 1        | 2        | 11       | 52       | 32       | 86        |

### **13. Target Setting**

The implementation and review of the school's strategies and targets is documented in detail in the School Development Plan. The plan covers a three year period with a review being undertaken each year.

The School Development Plan for the 2008/9 academic year was approved by Governors and is currently being implemented by the staff. The targets set include short, medium and long-term aims. Targets are regularly reviewed by the Governing Body.

#### **SDP Targets for 2008 – 2009.**

- To refine our provision for the implementation of the Foundation Phase.
- To refine our provision for the implementation of the skills based curriculum.
- To develop a whole school approach to Assessment for learning.
- To develop effective moderation processes in English, Mathematics and Science at the End of Key Stage Two.
- To develop the use of ICT in order to achieve the BECTa ICT Charter Mark
- To instigate the Children's University and Kid's College as an integral part of our before and after school provision.
- To develop whole school initiatives to gain Eco school status as part of our "Healthy Schools" initiatives.
- To continue to develop our PESS programme in partnership with the Treorchy Comprehensive School Centre and Cluster of schools
- To continue to develop effective monitoring and evaluation processes.
- To continue to improve our self evaluation process to include all stakeholders.

An evaluation of the current School Development Plan will be posted on the school website at the end of the term.

#### **14. Attendance Information**

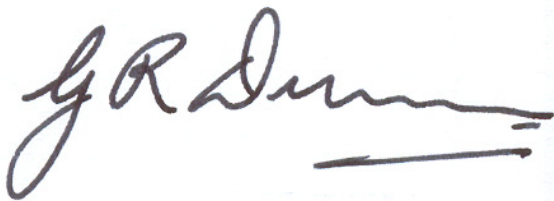
Listed below is the School's attendance for the previous three completed terms.

| <b>Term</b>             | <b>% Present</b> | <b>% Authorised</b> | <b>% Unauthorised</b> |
|-------------------------|------------------|---------------------|-----------------------|
| <b>Summer Term 2008</b> | <b>92.4%</b>     | <b>6.9%</b>         | <b>0.7%</b>           |
| <b>Autumn Term 2008</b> | <b>91.6%</b>     | <b>7.9%</b>         | <b>0.5%</b>           |
| <b>Spring Term 2009</b> | <b>91.9%</b>     | <b>7.5%</b>         | <b>0.6%</b>           |

#### **15. Sporting Aims and Achievements**

The school takes part in numerous sporting activities throughout the year including football, rugby, athletics, netball and basketball.

The school hockey team represented the county in the Welsh National Hockey Championships at Newtown, Powys in June 2008. This is the first occasion that a team representing Gelli Primary School has reached a National Final in any competition. Congratulations to the team and Miss Hatch our Hockey Coach.



Graham Dunn  
Chairperson of the Governing Body



David Cynan Jones  
Head teacher / Pennaeth

## GELLI PRIMARY SCHOOL

## PROVISIONAL FINANCIAL STATEMENT FOR 2009/2010

| <b>EMPLOYEE COSTS</b>  | <b>Total Spent</b> |
|--|--------------------|
| TEACHERS (including Head teacher/Supply/Reading support)           | £411,948.00        |
| MANUAL WORKERS (Caretaker/Supervisory Assistants/Cleaners)         | £37,485.00         |
| A.P.T. + C (School Clerks/Nursery Nurses/School Aides)             | £ 66,208.00        |
| <b>PREMISES RELATED</b>  |                    |
| REPAIRS TO BUILDING/SITE, (INCLUDING GROUNDS MAINTENANCE/SECURITY) | £9000.00           |
| ENERGY   | £13,300.00         |
| RATES  | £4,425.00          |
| WATER  | £3,400.00          |
| CLEANING MATERIALS   | £1,800.00          |
| <b>SUPPLIES, SERVICES AND OTHER EXPENSES</b>                       |                    |
| SCHOOL EQUIPMENT AND FURNITURE                                     | £4,000.00          |
| POSTAGE  | £200.00            |
| TELEPHONES   | £3,300.00          |
| INSURANCE  | £11,200.00         |
| <b>CLERKING GOVERNING BODY/FINANCIAL ADMINISTRATION/ PERSONNEL</b> |                    |
| USE OF DISTRICT FACILITIES   | £750.00            |
| MISCELLANEOUS  | nil                |
| <b>TOTAL:</b>  | <b>£537,970.00</b> |
| <b>INCOME</b>  | <b>£562,938.00</b> |
| <b>MISCELLANEOUS</b>   | <b>£50,000.00</b>  |
| <b>TOTAL</b>   | <b>£612,938.00</b> |